



Stanthorpe Toastmasters

Club 1659 Area 1 District 69

Meeting No 892 Thursday 24 November 2011 Theme: Commonwealth Games



Better Listening, Better Thinking, Better Speaking

7.15pm **Assembly and Fellowship, Exchange of manuals for Evaluations, Program amendments**

7.30 pm	Call to Order by Sergeant at Arms, Introduction of President	Angela
	Presidents welcome, introduction of guests, Apologies, Opening remarks	Peter
	Apologies to date: Josh	
	President introduces the Toastmaster of the evening	Trevor

Toastmaster reads *"The Mission of a Toastmasters Club is to provide a mutually supportive and positive learning environment in which every individual member has the opportunity to develop oral communication and leadership skills which, in turn foster self-confidence and personal growth."*

7.35 pm	Grammarians & Word for the Day	1 minute	Peter
	Talk it up around the room with "Your name and theme"	(max 10 mins total divided between those present)	Your thoughts about the Commonwealth Games?
	Introduction of speaker no. 1	1 minutes	Amanda
	Prepared Speech no. 1	5 - 7 minutes	John
	Introduction of speaker no.2	1 minute	Leanne
	Prepared Speech no. 2	5 - 7 minutes	Angela
	Business Meeting - President	5 minutes	Peter
	Evaluation of Speech no. 1	2 minutes	Amanda
	Evaluation of Speech no. 2	2 minutes	Leanne
	Poem & Joke Corner	1 minute	Chloe
8.20 pm	Timers Report	1 minute	Lyle

Supper Toastmaster of the evening to bring milk and plate of food
Raffle Congratulations to Leanne for winning the Raffle.

8.30 pm	Sergeant at Arms Calls Meeting to Order		Angela
Gavel to	Toastmaster of the evening		Trevor
	Introduction speaker no 3	1 minute	Chloe
	Prepared speech no. 3	5 - 7 minutes	Susan
Topics Master to choose and introduce Evaluators	Table Topics x 4	2 minutes each	Lynda
	Evaluation Odds Table Topics	1 min each	
	Evaluation Evens Table Topics	1 min each	
	Evaluation of speech no. 3	2 minutes	Chloe

***** * ** PLEASE FILL IN YOUR VOTING SLIPS *****

for-Best Speaker – Most Improved Speaker -Best Evaluation -Best Table Topic – Best One Liner or Humour
Votes Handed in to Angela for counting

9.00 pm	Who am I???	2 minutes	Amanda
	Listening funmaster	3 minutes	John
	Grammarians & Word for the day	2 minutes	Peter
	Grunt counter	1 minute	Susan
	Timers Report	1 minute	Lyle
	General Evaluator	4 - 6 minutes	Keith
Votes in	Toastmaster presents Awards	2 minutes	Trevor
9.25 pm	Gavel and chair returned to President	2 minutes	Peter

Apologies please to: Trevor 4681 2260 trevorfitness@bigpond.com

Forward Planning: